

Jericho School District
High School Guidance Department

SENIOR TO-DO CHECKLIST

- Send official Standardized Test Scores to colleges directly from testing agency (SAT, ACT, TOEFL, etc).
 - <https://www.collegeboard.org/>
 - <http://www.act.org/content/act/en/products-and-services/the-act/your-scores/send-your-scores.html>
 - <http://www.ets.org/toefl/ibt/scores/send/>
- Register for any additional exams you need to take.
- Applications: Begin with colleges that have rolling admissions. Keep deadlines in mind.
- Update Activity Resume.
- Approve Unofficial Transcript. Parent and Student signatures and date required.
- Speak to your teachers about your letter of recommendation. Make sure they have all materials they need from you.
- Invite teachers to your Naviance account – Colleges I’m Applying To tab.
- College Essays: Do not procrastinate. Speak to your counselor or English teacher for help with revising and editing.
- Give counselor a Records Release form for each college. ***(College materials may not be dropped off in mailboxes or to secretaries.)*** Please email counselor if not available. Forms need to be submitted to our office at least 2 weeks before the college due date.
- Attend meetings with college reps in Guidance Office. Make sure that your classroom teacher signs the college visitation pass before you come. You should also visit colleges and attend college fairs or special meetings.
- Find out what financial aid forms and/or scholarship forms are required by each college and complete them in a timely fashion. The CSS Profile can be completed now. The FAFSA cannot be completed until October.
- Keep your grades strong! Senior grades count and are sent to colleges.
- Check the Jericho HS website and Naviance for new information and scholarship opportunities on a regular basis.
- MEET WITH YOUR COUNSELOR – YOU ARE NOT ALONE!